Annex 2

Criteria for determining hard to fill roles as agreed by PPDC – December 2014

No	Criteria
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1	Retention issues High turnover rate with inability to fill and loss of critical/organisation specific knowledge or capacity.
2	Significant recruitment issues
	E.g. two or more failed recruitment attempts using all available channels in the rolling 12 months.
3	Benchmarking of pay (including any additional information on reward package)
	Shows significant difference to competitors for same candidates with immediate impact
4	Service delivery impact Critical issues impacted by staffing levels e.g. safeguarding, immediate risk of personal safety, economic loss, damage to property, damage to reputation.
5	Short-term measures in place that require urgent review
	In order that permanent solutions can be implemented, e.g. very expensive or failure to review may lead to increased likelihood of service delivery issues.
6	Significant budget impact Need for agency or locum staff to fill vacancies to medium or long term at higher cost rate.
7	Pay differential issues connected to partnership working with external organisations, e.g. progression.

